**DETAILS**

|  |  |  |
| --- | --- | --- |
| 1. | Lead Applicant Organisation |  |
| 2. | Organisation Address |  |
| 3. | Organisation Type | Public Body / Private for Profit / Private not for Profit /  Voluntary Sector / Community group / University / College /  Other (please specify) |
| 4. | Lead Contact Name |  |
| 5. | Secondary Contact Name |  |
| 6. | Position in Organisation |  |
| 7. | Contact Telephone No |  |
| 8. | Email address |  |
| 9. | Organisation website address |  |
| 10. | Company Number/Charity Number |  |

**PROJECT INFORMATION**

|  |  |  |
| --- | --- | --- |
| 11. | Project Name |  |
| 12. | Project Status | In Development / Ready to Commence / In Delivery / Continuation / Other (please provide further detail) |
| 13. | Target County/Counties | Conwy / Denbighshire / Flintshire / Gwynedd / Isle of Anglesey / Wrexham |
| 14. | Primary Investment Priority | Community and Place / Supporting Local Business / People and Skills / Multiply / Don’t know |
| 15. | Intervention Number(s) | (W1, W2 etc) |
| 16. | Output targets | (Output name and proposed value) |
| 17. | Outcome targets | (Outcome name and proposed value) |
| 18. | Project Start Date |  |
| 19. | Project End Date |  |

**PROJECT DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| 20. | Overview of your project.  (100 words) |  |
| 21. | Why is the project needed in this area? (150 words) |  |
| 22. | Briefly describe project activities. (150 words) |  |
| 23. | Who will deliver the project? For example, subcontractors/partners |  |
| 24. | Who will benefit from the project? (150 words) |  |
| 25. | What are the Aims and Objectives of the project? (150 words) |  |
| 26. | Where specifically will be project be delivered? (150 words) |  |

**APPLICANT EXPERIENCE AND CAPACITY**

|  |  |  |
| --- | --- | --- |
| 27. | What experience does your organisation have of delivering this type, size and scale of project activity? (200 words) |  |

**FINANCIALS**

|  |  |  |  |
| --- | --- | --- | --- |
| 28. | Total project cost | £ | |
| 29. | Total SPF grant requested | £ | |
| 30. | Grant requested in Year 1 (2023/24) | £ | |
| 31. | SPF Revenue or Capital in 2023/24 | Revenue £  Capital £ | |
| 32. | Match funding Source and Amount for 2023/24 | Source:  Amount £ | |
| 33. | Outline initial cost breakdown for 2023/24 | Project Activity  £ | Staff Costs  £ |
| 34. | Grant requested in Year 2 (2024/25) | £ | |
| 35. | SPF Revenue or Capital in 2024/25 | Revenue £  Capital £ | |
| 36. | Match funding Source and Amount for 2024/25 | Source:  Amount £ | |
| 37. | Outline initial cost breakdown for 2024/25 | Project Activity  £ | Staff Costs  £ |
| 38. | Any retrospective costs  (from 1 April 2022)? | Yes / No  Amount £ | |
| 39. | What will the funding be spent on and how much per category?  (150 words) |  | |
| 40. | How have your budget requirements been estimated? (200 words) |  | |

**STRATEGIC FIT**

|  |  |  |
| --- | --- | --- |
| 41. | How does the project fit in with local priorities/strategies?  (150 words per county) |  |
| 42. | How does the project fit in with regional/national strategies?  (150 words per strategy) |  |
| 43. | Consultation and engagement with other stakeholders, partners and potential beneficiaries? (250 words) |  |

**PROJECT MILESTONES**

|  |  |  |
| --- | --- | --- |
| 44. | Please list your project milestones and include dates. |  |

**MULTI LOCAL AUTHORITY APPLICATIONS**

|  |  |  |
| --- | --- | --- |
| 45. | If delivering in more than one local authority area, please indicate how the project costs and outputs will be distributed (% is acceptable at this stage). |  |

**SUBSIDY CONTROL**

|  |  |  |
| --- | --- | --- |
| All bids must also consider how they will deliver in line with subsidy control as per UK Government guidance: [Subsidy control regime - GOV.UK (www.gov.uk)](https://www.gov.uk/government/collections/subsidy-control-regime) | | |
| 46. | Does any aspect of the project involve the provision of subsidies? | Yes / No |
| 47. | If yes, briefly explain how the subsidies or state aid are compliant with the UK’s subsidy control regime as set out in the guidance. (200 words) |  |

**WELSH LANGUAGE**

|  |  |  |
| --- | --- | --- |
| 48. | Does your organisation have a Welsh Language Policy or Statement? | Yes / No |
| 49. | Can your project be delivered bilingually (English and Welsh)? | Yes / No / Not applicable |

**NET ZERO**

|  |  |  |
| --- | --- | --- |
| 50. | How does the proposal support the UK Government’s and Welsh Government’s Net Zero policies or wider Environmental ambitions?  (150 words) |  |

**EQUALITY**

|  |  |  |
| --- | --- | --- |
| 51. | Please describe how you have considered the equalities impacts of your proposal, the relevant affected groups based on protected characteristics, and any measures you propose in response to these impacts. (150 words) |  |

**Project Applicant Statement**

*I declare that I have the authority to represent the project applicant organisation in making this application.*

*I understand that acceptance of this Stage 1 application form does not in any way signify that the project is eligible for funding under the UK Government Shared Prosperity Fund or that any such funding has been approved towards it.*

*On behalf of the project applicant and having carried out full and proper inquiry, I confirm:*

*• the project applicant has the legal authority to carry out the project; and*

*• the information provided in this document is accurate.*

*I also confirm that:*

*I have informed all persons whose personal information I have provided of the details of the personal information I have provided to you and of the purposes for which this information will be used, and that I have the consent of the individuals concerned to pass this information to you for these purposes;*

*I consent to the Personal Data submitted with this form being shared as set out in this form and in accordance with the North Wales Local Authority Privacy Policies and the UK Government Privacy Policies.*

*I shall inform the Local Authority if, prior to any UK Government Shared Prosperity Fund being legally committed to the project applicant, I become aware of any further information which might reasonably be considered as material to the Local Authority in deciding whether to fund the proposal;*

*Any match funding that has been set out in the application will be in place prior to any award of UK Shared Prosperity Fund; and*

*I am aware that if the information given in this application turns out to be false or misleading, the Lead Authority (where relevant) may demand the repayment of funding and/or terminate a funding agreement pertaining to this proposal.*

*I confirm that I am aware that checks can be made to the relevant authorities to verify this declaration and any person who knowingly or recklessly makes any false statement for the purpose of obtaining grant funding or for the purpose of assisting any person to obtain grant funding may be prosecuted. A false or misleading statement will also mean that approval may be revoked and any grant may be withheld or recovered with interest.*

*I confirm that I understand that if the project applicant commences project activity, or enters into any legally binding contracts or agreements, including the ordering or purchasing of any equipment or services before the formal approval of the project, any expenditure is incurred at the organisation’s own risk and may render the project ineligible for support.*

*I confirm that by submitting this application I declare that all the above statements are true and that the information provided is accurate.*

|  |  |
| --- | --- |
| **Signature** |  |
| **Position in Organisation** |  |
| **Date** |  |