



Funded by
UK Government

SPFNW Outputs and Outcomes Webinar

17 September 2024



Agenda

- Welcome
- Overview of Outputs and Outcomes
- Definitions and suggested evidence
- Examples
- UKGov clarifications
- Frequently asked questions
- Q&A
- Summary and close



Pre-submitted Q&A



Type questions
in chat

Please add any questions during the presenting to the chat and we will review during the Q&A section



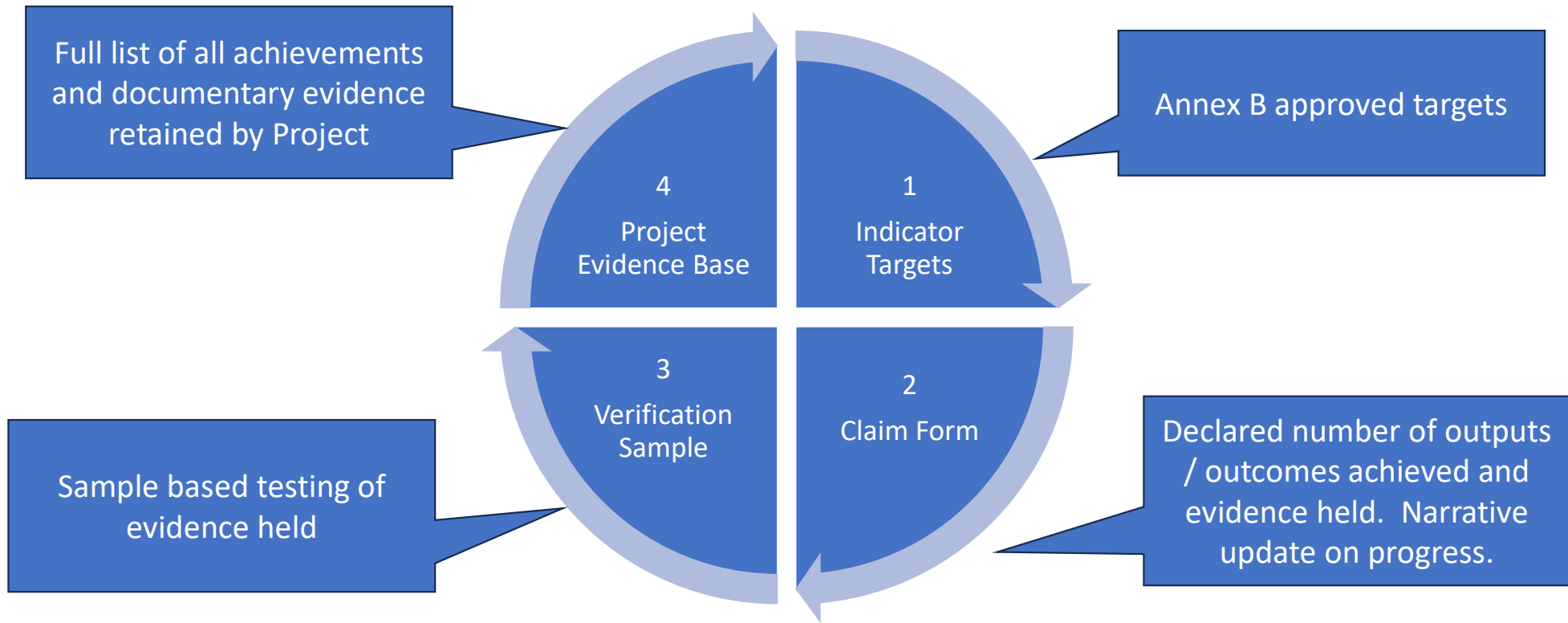
Overview of Outputs and Outcomes

Outputs	Outcomes
The immediate result of an activity/project	The wider impact of that activity or project (usually mid-term or at the end)

- Grant recipients are required to report (as per their Grant Funding Agreement) on the delivery of their project's outputs and outcomes as part of the claim process.
- For the definition, measurement and types of evidence required for each output and outcome please refer to - Annex 1 – Suggested Evidence Requirements.
- Only report on achievement of project outputs and outcomes when you have the evidence to support them.



Overview of Outputs and Outcomes



Definitions and suggested evidence

- Annex 1 details the type of evidence required that will satisfy the UKGov definition of each output and outcome indicator.
- It is not an exhaustive list but aims to provide consistency across the region. Other types of evidence will be considered but need to be agreed beforehand.
- Should the evidence you wish to retain differ from the list please inform us and discuss with your Local Authority lead or Multi LA Contact
- When submitting claims, we ask that you state the evidence you have to support the numbers being reported. We expect to see this evidence when we request a verification sample.



Claim form example

[Example SPF-Claim-Form-Template Multi la.xlsx](#)



Frequently asked questions:

Q Can you claim the same course as a Basic skills course and a Life skills course and, also claim a qualification?

A Yes, if the course meets the definition of Basic Skills and Life skills and is accredited then it is acceptable to claim all 3 outputs as it evidences different discrete elements of the participant's journey.

Q Can you claim an area of improvement as public realm and green space.

A No, you should claim the achievement under the most appropriate indicator in line with the definition.

Q Can advice given to an enterprise by an Angel investor as be counted as Enterprises receiving Angel Investment?

A Yes, it would require a declaration from the Angel investor. This should detail the advice given and the monetary value of their time for providing this.

Q Does the evidence listed in the submitted claim need to cover just that specific claim or for all claims (as you have the rolling number of the total achieved to date)?

A Yes, if the evidence is different to what has been provided previously, then you will need to list any additional evidence not previously stated



Q If selected for verification, how would you evidence workshop sign in sheets (for counting people reached) whilst maintaining anonymity

A You may redact any personnel information you send to us; you may have a unique ID number or count number that you may submit. We would need to see the actual document during a monitoring visit.

Q If we are running a grants programme with our funding, and one of our applicants' targets is 100 surveys for example, are you happy for us to collect a sample from our applicant, or would you need us to collect all 100 surveys from them to be able to send to you?

A We would not expect to see all 100 surveys, but we would need confirmation from you that you have seen all 100 surveys from the grant applicant and agree with the figure.

Q Is there any news on time extension?

A SPF projects in North Wales have the ability to request an extension to a project's end date beyond 31 December 2024. This will be considered on a case-by-case basis only, granted by exception where there is a clear case that granting more time will mitigate a risk of underperformance (in terms of spend and/or results) In the first instance you must discuss with your Local SPF Team. Further details available on the website.

Q What is the criteria when partnership working with external SPF projects? Are both parties able to use the claim achievements if the outcomes and outputs are different?

A Yes, both projects can claim achievements if the outcomes and outputs are different for each project.

- Q You've said that we should only report on outputs and outcomes that we have evidence for at the time. Does this mean that the work could have been carried out during a previous claim period but as we may not have all the evidence then it can be recorded in a future claim?
- A Yes. When we carry out a verification sample for outputs and outcomes, we want you to be able to provide us with the evidence.
- Q Number of people experiencing reduced structural barriers into employment and skills provision. What evidence is required?
- A Participant declaration/post support evaluation/questionnaire
- Q How often and when can we expect to receive requests for verification samples?
- A Verification sampling is carried out following a submitted claim. Previous verifications tested are considered when selecting a sample.
- Q If the same people are attending different events is it classed as double counting, if we report on the same people attending the different events against multiple interventions?
- A Ideally, we don't want you to report on the same people attending multiple events, unless the output or outcome you are claiming is different for those same people. UKGov have confirmed that it is not considered double counting if the activity triggers a different output or outcome.
- Q Can we keep digital records for the 10-year document retention period, or do we need to print off all the documents?
- A You do not need to print off all the documents, digital records are acceptable so long as they are kept on suitable server such as Cloud and can be accessed if any future Audits request information

Q Multiply query – Can learners who already have a L2 maths qualification access Multiply provision?

A Yes if: A skills assessment has determined they have functional maths skills below L2 and Multiply will help them progress into work, in their career or on to higher levels of training. Learners should not be allowed to retake qualifications they already possess.

Q Can you count the same output under multiple interventions? E.g. No of people reached

A Yes, You can count the same people under multiple interventions if they meet the criteria for each intervention

EXAMPLE 1:

Number of enterprises receiving grants – Number of enterprises

Number of enterprises receiving non-financial support – Number of enterprises

NOT classed as double-counting if the definition is different for both, and offers different types of support

EXAMPLE 2:

Number of people attending training sessions – Number of people

Number of people reached – Number of people

NOT classed as double-counting if the people met the criteria for each output

EXAMPLE 3

Increased number of adults achieving maths qualifications up to and including Level 2 – Number of adults

Increased number of adults participating in maths qualifications and courses up to, and including Level 2 equivalents –

Number of adults

IS classed as double counting if support is provided within the same project

UKSPF Outputs and Outcomes definition March 2023

It is not considered double counting if the unit of measurement is different. The aim of this is to measure different elements of an output or outcome. For example, a new cycle way can, and should, be recorded under both the output indicators 'total length of new or improved cycle ways' and 'number of new or improved cycle ways'.

A beneficiary of a project, e.g., an individual or business, may create more than one output or outcome to be counted against different indicators. For example, a single business may receive a financial grant as well as another type of support. In these situations, they should be recorded in all relevant outputs or outcomes and will not be considered double counting.

If you are unsure, please contact the UKSPF NW team for clarification.

Q&A



Raise hand if
you wish to ask
a question



Type questions
in chat



Summary and close

- Take time to review the definitions and types of evidence suggested to support your approved output and outcome targets
- Let us know if you have any concerns with evidencing or achieving your targets
- Use the progress report to confirm what measures you are taking to address any issues/concerns.
- Retain a full list of the evidence base held to support the achievements
- A claim Webinar has been arranged for 24/09/24 details on the website



New Website

Project support materials are available on our new website:

www.SharedProsperityNorth.wales

If you require the slides in a different format, please let us know.

